

**DRAFT**  
*To be approved*

**EAC Annual General Meeting  
Saturday, 6 May 1995  
National Library of Canada  
Auditorium, 395 Wellington Street  
Ottawa, Ontario**

**1. Call to order.**

Ruth Pincoe, national president, calls the meeting to order at 4:10 p.m.

Ruth Pincoe: Thanks to all for coming and thanks to NCR for having us. As this is EAC's first AGM to be held outside Toronto, Ruth was thinking (on the train) how exciting this is. She hopes future AGMs we'll be elsewhere than Toronto thus reflecting the type of organization EAC ought to be. She expresses thanks "from the bottom of her heart" to all participants.

**2. Approve agenda.**

**MOTION**

MOVED (Peter Colenbrander/Brian Grebow) that the agenda be accepted as presented.

**Carried unanimously**

**3. Approve Minutes of 14 May 1994.**

**MOTION**

MOVED (Peter Colenbrander/Lee d'Anjou) that the minutes of the national Annual General Meeting on 14 May 1994 be accepted with the following amendments:

page 1, under 4. **Approve Auditor's Report**, the first para. should read: "Edie Franks, about a note in the annual report: This was a year of transition."

page 3, under 8. **Other**, the third para. should read: "Lee d'Anjou calls for volunteers for the hand work on some repro pages of the self-tests answer key for Meeting Editorial Standards, which is being prepared by EAC's national Committee on Professional Standards."

page 4, second para. should read: "Janis Barr, re. voting members: Are voting members asked to re-qualify?";

fifth para., regarding re-qualification of active members, the last sentence should read: "[Olive Koyama] When the records were computerized, significant blocks of data were lost.";

ninth para., regarding re-qualification of active members, the first line should read: "Susan Lawrence wonders if in reality the editorial experience forms are important?"

**Carried**

**4. Approve annual reports.**

Ruth Pincoe mentions that there is a typo which occurs twice in her (the president's) report: in both instances, "1995" should read "1994".

MOTION
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MOVED (Brian Grebow/Heather Ebbs) that the year-end EAC reports for 1994-1995 be accepted.

**Carried unanimously**

**5. Approve Auditor's Report.**

Rosemary Tanner, EAC's treasurer, has no special comments but will be happy to answer any question.

Lee d'Anjou has difficulty understanding the reporting of funds relative to the *Members' Handbook* and the Standards book which do not seem to be reflected in the audited report.

Rosemary Tanner: They do not appear on the expenses sheets which deal only with appropriated funds.

MOTION
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MOVED (Rosemary Tanner/Olive Koyama) that the Auditor's Report for the ~~end~~<sup>year</sup> of 1994 be accepted as tabled.

**Carried, one abstention**

**6. Appoint auditor for EAC's 1995 books.**

Rosemary Tanner: The auditor for the year 1995 must be appointed and she recommends Roger Mehta be appointed again. Mehta agreed to do EAC's books for the same fee as last year, \$5,000. <sup>\$1500</sup>

MOTION
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MOVED (Rosemary Tanner/Phillipa Rispin) that the auditor Roger Mehta (Woods Cowperthwaite Mehta) be appointed to audit EAC's books for the fiscal year 1995.

**Carried unanimously**

**7. Fairley Award.**

Peter Colenbrander, past president, reports:

There were 17 submissions. Varied material. Three judges are working to evaluate the manuscripts submitted. The winner is to be announced at the Canadian Books Association's (CBA) dinner on 15 June, in Toronto. The format of the CBA dinner has changed. This year, there will be no acceptance speech from the winner.

Ruth Pincoe thanks Peter for the report and also for his hard work shepherding these manuscripts.

## 8. Elections.

Ruth Pincoe calls on Peter Colenbrander, who headed the nominating committee, to present the slate of nominees.

Peter: The first block are executive officers, namely the president, the vice-president, the treasurer and the secretary; the second block is the rest of the executive as well as the chairs of the committees.

Peter presents the names of four (4) candidates standing as table officers for the executive:

Ruth Pincoe, for president; Phillipa Rispin, for vice-president;  
Rosemary Tanner, for treasurer; Louis Majeau, for secretary.

Peter calls three (3) times for other nominations from the floor.

There being no further nominations, Peter declares the four (4) above nominees elected by acclamation.

The remainder of the executive members and chairs of committees standing for election are:

Madeline Koch, publications; Ruth Chernia, professional development;  
Jonathan Paterson, technology; Robyn Packard, membership;  
Claudette Reed Upton, newsletter; Elaine Freedman, directory;  
Jean Cochrane, public relations/industry liaison.

Peter Colenbrander calls for other nominations from the floor.

Brian Grebow, seconded by Riça Night, nominates Ian MacKenzie for directory chair.

Peter calls three (3) times for other nominations for uncontested positions.

There being no further nominations, Peter declares the six (6) nominees other than for the directory chair elected by acclamation.

Peter: In the absence of Ian MacKenzie, Brian Grebow is to speak on his behalf.

Brian: Having worked with him, he feels that Ian is a very organized graphic designer. Brian reads a letter to the national executive of EAC, dated 5 May 1995, by Ian MacKenzie (*letter fully reproduced here, because the original, on fax paper, has deteriorated too much for reproduction*):

*To whom it may concern:*

*I would like to let my name stand for nomination for the position of National Directory Chair of EAC.*

*I'm interested in the position primarily because I like wrestling order out of...I was going to say chaos, and perhaps should say disorder instead.*

*My primary qualification is a fastidious approach to organization, tempered with equanimity and good humour. The rational approach I apply to my work as an editor, and I exercise the creative in my graphic design. I'm a freelancer, so I'm able to set my own time, so if there are meetings to attend throughout the year, I would be able to adapt my schedule in order to come.*

*Although my name may be unfamiliar to you, perhaps Brian Grebow or Riça Night, whom I've come to know well, could speak for me.*

*Unfortunately I had other obligations this weekend, and was unable to attend the Annual General Meeting.*

*Sincerely*

*Ian D. MacKenzie*

Riça: Ian would be a very good addition to the national executive. He is very level-headed, with humour and commonsense combined. He revamped the Toronto branch newsletter and has done a really superb job.

In Elaine Freedman's absence, Madeline Koch speaks on her behalf. Elaine also sent a letter to the national executive (*appended to these minutes*). Madeline mentions that she spoke extensively with Elaine when she was nominated. The work of directory chair has little <sup>bearing</sup> on the executive operations. Madeline has already started working with Elaine on the next issue of the directory. Elaine is a hard worker and she has very good managing skills as well as very good experience with computers. Madeline and Elaine have started looking for new software to ease production of the directory. Elaine is enterprising and innovative.

Olive Koyama, who sat on the nominating committee: Elaine has very good management skills; she looked after the arrangements for the Larry Grossman dance company in and out of China. It obviously takes a well organized person to achieve that.

Käthe: Do any of the candidate have skills in French?

Voting bulletins are distributed to all members for the election of the directory chair.

**MOTION**

MOVED (Lee d'Anjou/Heather Ebbs) that the ballots be destroyed after the scrutineers have reported the count.

**Carried unanimously**

Ruth Pincoe thanks Peter for presiding so skilfully the elections.

Ruth Chernia, professional development chair, who was in charge of organizing EAC's 1995 AGM and conference: Those of you at the conference know that WE did it. Thanks to all of you. She thanks profusely the many NCR volunteers who gave tremendous support and made this possible. Special thanks to Lauren Walker, Shelley (and Terry) Henderson as well as Catharine Haggert (Toronto). (Round of applause.)

**MOTION**

MOVED (Lee d'Anjou/Rosemary Tanner) that Ruth Chernia be thanked for her remarkable work and her marvellous achievement.

**Carried unanimously**

Peter Colenbrander reports that Elaine Freedman has been elected as national directory chair and thanks all candidates.

**MOTION**

MOVED (Riça Night/Heather Ebbs) that the outgoing national executive members be warmly thanked and congratulated for their outstanding contribution.

**Carried unanimously**

Madeline, re. the production of the last directory: She had to rely on an army of volunteers but because of geographical factors, they were mostly from central Canada. She strongly encourages people from other parts of the country to come forward and participate.

### 9. Other Business.

Ruth Pincoe mentions that there is a group dinner tonight at 6:00, at the Bay Street Bistro and thanks again all participants and organizers.

### 10. Adjournment.

**MOTION**

MOVED (Heather Ebbs/Peter Colenbrander) that this annual general meeting be adjourned.

**Carried unanimously**

Adjourned around 4:57 p.m.

*[HISTORICAL RECORD: THIS MEETING LASTED ONLY 47 MINUTES.]*

Ruth Pincoe  
President

Louis Majeau  
Secretary