

Editors' Association of Canada/Association canadienne des réviseurs
Minutes of Annual General Meeting 2004
Room MC317, SAIT, Calgary
June 5, 2004
DRAFT 3

1. Call to order

The Annual General Meeting was called to order by the President, Faith Gildenhuys, at 4:25 p.m.

2. Introductions

Members of the 2003–04 national executive council introduced themselves for the benefit of those present.

3. Approval of agenda

MOVED by Beth Macfie, seconded by Tom Vradenburg, to approve the agenda as presented. CARRIED.

4. Approval of AGM minutes of June 5, 2003

MOVED by Rosemary Tanner, seconded by Stephanie Fysh, to approve the minutes of the 2003 Annual General Meeting. CARRIED, with two abstentions.

5. Approval of the Annual Report

MOVED by Jennifer Latham, seconded by Rosemary Tanner, to approve the Annual Report. CARRIED, with one abstention.

6. Approval of auditors' report

Ann Fothergill-Brown, Treasurer, explained that although the previous year's financial statements had shown a substantial deficit for 2002, the apparent deficit was merely an artifact of accounting procedures. Correspondingly, on the 2003 report there appears to be a \$16,000 surplus, which in large part is the erasure of the preceding year's apparent deficit.

MOVED by Ann Fothergill-Brown, seconded by Greg Ioannou, to approve the auditors' report. CARRIED, with one abstention.

6. Appointment of auditor for 2004–05

MOVED by Ann Fothergill-Brown, seconded by Rosemary Tanner, to reappoint Cowperthwaite Mehta as our auditor for this coming year. CARRIED.

7. Motion regarding oversight of the English-language members' email forum

MOVED by Susan Davis, seconded by Tom Vradenburg, to adopt the EAC-ACR-L guidelines and the list monitor mandate as presented at the 2004 AGM. CARRIED.

8. Motions to extend ad hoc committee mandates for Membership Review Committee and PICA Committee

a) MOVED by Maureen Nicholson, seconded by Brenda Belokrinicev, to extend the mandate for the Membership Review Committee for an additional year. (The committee's work has not moved forward as hoped, and it is anticipated that an additional year will enable the committee to finish the job it started. More information is available in the annual report.) CARRIED, with one abstention.

b) MOVED by Greg Ioannou, seconded by Ann Fothergill-Brown, to extend the mandate for the PICA (Publishing in Crisis Again) Committee through an additional year. (PICA was set up when Stoddart went bankrupt a couple of years ago in order to protect EAC/ACR members employed by them and to monitor the status of other publishers in “iffy condition.” Greg Ioannou explained that PICA needs to exist as long as EAC/ACR lacks an official Mediator.) CARRIED, with two abstentions.

9. Report on progress under the new governance structure

Stephanie Fysh summarized some of the changes made under the association’s new structure. The past year has been spent working with the new committees under the new structure, making sure everything is working smoothly, evaluating processes, finding gaps, identifying problems, and so on. She assures the membership that for the most part the transition process is going well; the executive council and the active committees are focused and working well.

The national executive council had undertaken to evaluate and revise the transition documents in time for ratification at the 2004 AGM. It developed, however, that one year was not enough to be able to get these documents into a package that works well as a whole. Some of the items, such as the Statement of Commitment for members of the executive council, need to be significantly expanded and restructured. The executive council will return to the membership with new versions of the documents as soon as they are ready.

10. Motions from the floor

a) MOVED by Jennie Worden (on behalf of the Subcommittee on French Standards), seconded by Greg Ioannou, that Section 2 of the procedure for the ratification of the French standards, specified in a motion of the national executive meeting of 18–19 November 2000, be amended by deleting the wording “on difficult-to-photocopy paper” from the first sentence. (The subcommittee had found previous draft documents, copied onto dark red paper to prevent unauthorized photocopying, exceedingly hard to read; it therefore requested that other means—such as boldface headers and footers showing that the document is a draft and that copying and distributing it are strictly forbidden—be used to discourage unauthorized dissemination and/or use of draft association documents.) CARRIED, with two abstentions.

b) MOVED by Jennie Worden (on behalf of the Subcommittee on French Standards), seconded by Greg Ioannou, that the Subcommittee on French Standards be duly consulted and involved in the consideration of any future amendments to the current procedure for the ratification of EAC French standards, specified in a motion of the national executive meeting of 18–19 November 2000, amended by a motion of the national executive meeting of 11–12 November 2001, and amended today by a motion of the general assembly (item 10a above). CARRIED, with two abstentions.

11. Motion to thank the outgoing national executive council

Jennifer Latham, Past President, asked for a motion to thank the outgoing national executive council for their work in 2003–04.

MOVED by Jennie Worden, seconded by Gillian Watts, to thank the outgoing national executive council for their work in 2003–04. CARRIED, with five abstentions. There was a round of applause for the outgoing council members.

12. Elections

Jennifer Latham introduced the elections.

a) National Executive Council

i) Elected positions

Six positions on the national executive council are elected annually at the AGM. The following members were elected by acclamation:

President	Faith Gildenhuis (BC)
Vice-President	Maureen Nicholson (BC)
Secretary	Val Gee (TO)
Treasurer	Gillian Watts (TO)
Member at Large	Susan Davis (formerly Turcotte) (NCR)
Member at Large	Tom Vradenburg (NCR)

ii) Non-elected positions

The national executive council also has six voting members who are not elected at the AGM. The following members will hold these positions for 2004–05:

Past President	Jennifer Latham (NCR)
British Columbia branch representative	Lynn Smith
Prairie Provinces branch representative	Brendan Wild
Toronto branch representative	Greg Ioannou
National Capital Region branch representative	Ann Fothergill-Brown
Quebec/Atlantic Canada branch representative	TBA [subsequently determined to be Suzanne Aubin]

b) Committee Chairs

i) Elected positions

A number of committee chairs are elected by the membership. According to the governance structure that has been in place since 2003, they are not members of the national executive council. The following members were elected by acclamation:

List Monitor (English members' email forum)	Alan Yoshioka (TO)
Member Communication Committee Chair	Doug Linzey (QAC)
Membership Committee Chair*	Christa Bedwin (BC)
Newsletter Committee Co-Chairs	Peter Roccia, Leslie Vermeer (PP)
Professional Development Committee Chair	Susan Skivington (TO)
Publications Committee Chair	Mel-Lynda Anderson (BC)
PICA Committee Chair	Greg Ioannou (TO)

* By mandate, the chair of the Membership Committee also chairs the ad hoc Membership Review Committee.

ii) Elected positions without nominees

Jennifer Latham reported that certain key chairs remain vacant. She underlined the fact that achieving the association's goals, such as launching a certification program, depends on having enthusiastic candidates for these positions. At the current time, the committees most in need are Revenue and Marketing and PR. She asked members to consider whether they or someone they know might be able to take on one of these positions. She emphasized that non-voting members can be committee chairs. The vacant committee chairs are as follows:

Directory Committee Chair: Jennifer Latham noted that the work of this committee has changed significantly now that the directory has moved entirely online. There were no nominations from the floor.

Francophone Affairs Committee Chair: No nominations from the floor.

Marketing and PR Committee Chair: The need for a vibrant and enthusiastic Marketing and PR committee was emphasized, to be chaired by someone with experience and knowledge in this area to help the association pursue its goals. There were no nominations from the floor.

iii) Appointed positions

The following positions are appointed by the national executive council. A number of these chairs are also vacant:

Certification Steering Committee Chair	Frances Peck (NCR)
In-house Recruitment Committee Chair	Vacant
Mediator	Vacant
Policy Steering Committee Chair	Vacant
Professional Standards Committee Chair	Cy Strom (TO)
Revenue Committee Chair	Vacant
Tom Fairley Award Policy Committee Chair	Nancy Flight (BC)
Web Site Committee Chair	Lannie Messervey (TO)

National committees are often looking for new people with new ideas. Interested members should contact the chair of the relevant committee, or Lynne Massey in the national office.

12. Motion to thank the committee chairs

MOVED by Jennifer Latham, seconded by Rosemary Tanner, to thank all committee chairs for their work over the past year. CARRIED, with two abstentions.

All those present applauded the committee chairs and their work.

13. Adjournment

Ruth Pincoe moved to adjourn. The meeting adjourned at 5:40 p.m.