

FEAC Annual Meeting--May 25, 1981

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The third annual general meeting of the Freelance Editors' Association took place at the 519 Church Street Community Centre on Monday, May 25, 1981 at 8 p.m.

President Barbara Hehner called the meeting to order. Minutes of the March 16 meeting were adopted. Barbara Hehner reported on last year's activities. She indicated a healthy growth for the organization, and thanked all volunteers who helped on executive and committees. Barbara then reported on two FEAC projects in which she participated recently, the first being a two-day conference on "Publishing and Public Policy" in Ottawa (any member is invited to read the papers delivered at the conference; Barbara will keep them available), and the second a meeting in Ottawa of editors who are considering becoming the first out-of-town FEAC group.

Each member of the executive then delivered a report on last year's activities. Barbara Hehner read the report of vice president Sarah Swartz, noting her activities assisting the president and writing promotional material. Secretary Edna Barker thanked those who had taken minutes in the past year.

Greg Ioannou, treasurer, gave a statement of income and expenses, comparing it with last year's budget. The fall seminars were more more successful than those held in the spring; total income for the year was far ahead of that estimated (about \$19,000 compared to \$10,000). Next year's budget will be presented at the first meeting of the new executive.

Grace Deutsch reported on professional development activities, giving attendance figures for the fall and spring seminars. Barbara Czarnecki distributed a questionnaire about the courses given, asking for suggestions for the future.

Larry MacDonald reported on Industry Liaison, mentioning the Applebaum-Hebert Committee meetings at which FEAC has been invited to appear on June 5. (Feac's submission, as presented at the March 16 meeting, suggests that cutbacks in editorial costs may be affecting the quality of books.)

Lee d'Anjou reported on membership, which now stands at a total of 181. It was noted that of the three Montreal members, two were present at this meeting. One of them, Harold Rennie, indicated that there had been inquiries as to whether FEAC would be eventually operating in both French and English.

Grace Deutsch gave Avanthia Swan's report for the Information Committee. Three issues of the newsletter, freelance editors' quarterly, have been published; a fourth will be out in June. It was suggested that the newsletter might be used to help groups in different cities keep in touch; also that the newsletter might be sold outside the membership, since it seems to be finding its way into most publishing houses.

Maggie MacDonald reported on the Directory. Last year over 300 directories were sent, free, to publishers, government agencies, and anyone who phoned FEAC and asked for an editor. Information in entries was discussed. Suggestions included adding cities outside Toronto to the index.

Under "old business". Lee d'Anjou reported on the proposed incorporation of FEAC, and made the following motion, which was seconded and passed:

Be it resolved that the Executive Council take all necessary steps to proceed with the incorporation of FEAC and further resolved that prior to application for letters patent, the proposed general by-law be submitted to the membership for approval, such approval to be obtained by an affirmative vote of at least two-thirds of the voting membership at a general meeting or by referendum.

New Business included changes in standing committees and in the composition of the executive. The following motions were seconded and passed:

That the Constitution and By-laws Committee be abolished.  
 That the Directory Committee be abolished. (Barbara Hehner explained that the executive thought it could be organized under the direction of the vice president.)  
 That the Style Guide Committee be established as a separate committee.  
 That the New Technology Committee be established.  
 That last year's president be a member of the new executive.

The treasurer reported that the tradition has been established that two volunteers would do the FEAC audit (rather than paying an outside auditor). A call for volunteers outside the outgoing executive resulted in Don Sedgwick and Genevieve Leslie offering to perform the task.

Moved by Maggie MacDonald, and seconded by Lenore d'Anjou, that Don Sedgwick and Genevieve Leslie be appointed as auditors. Carried.

Lydia Burton and Barbara Czarnecki reported on plans for the Style Guide Committee. It will prepare a questionnaire on points of style, which will be sent to all FEAC members and to 300-400 people in the industry.

Greg Ioannou moved that any member hiring someone to do work for FEAC make a serious attempt to hire another Feac member before going outside the organization. This was seconded and passed.

Officers for the new executive were elected. The office of vice president was won by Sarah Swartz in a contested election, following the defeat of a motion that proxies not be used in this situation. Other officers were acclaimed. The new executive is as follows:

Grace Deutsch, president; Sarah Swartz, vice president; Ingrid Philipp Cook, secretary; Greg Ioannou, treasurer. Committee chairpersons: Barbara Czarnecki, professional development; Barbara Sack, industry liaison; Avanthia Swan, membership; Don Sedgwick, information; Lydia Burton, style guide; Josefa Kropp, new technology.

Several positions were reported in the "information exchange" portion of the meeting. Lee d'Anjou reminded members that renewal fees are due at the end of May. Ted Whittaker mentioned that the new 'Writers' Union directory is now on sale.

Greg Ioannou moved that Barbara Sack be made an additional signing officer of Feac for the coming year. Seconded; passed.

Appreciation was expressed to the outgoing executive.

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## 1980-81 Income and Expenses And Second Draft of 1981-82 Budget

Income	Actual, 80-81	Budget, 81-82
Memberships	7552.00	7500.00
Profit from seminars*	5311.77	4000.00
Interest	509.68	1150.00
Miscellaneous	78.39	100.00
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Total income	13451.94	12750.00
	<hr/>	<hr/>
 Expenses		
President	70.01	140.00
Secretary	830.39	1100.00
Treasurer	173.03	200.00
Bad debts	78.00	100.00
Membership Committee	425.04	500.00
Membership refunds	357.50	500.00
Newsletter	796.45	1600.00
Directory	3940.59	6000.00
Lawyer and Incorporation	nil	800.00
New Technology Committee	nil	200.00
Style Guide Committee	100.18	600.00
Industry Liaison Committee	25.90	500.00
Ottawa Group	383.31	600.00
General:		
Phone	181.14	250.00
Answering service	448.00	500.00
Meetings	151.12	325.00
Advertising	129.75	300.00
Post Office Box	11.00	10.00
Party	207.87	250.00
Miscellaneous	199.95	275.00
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Total expenses	8509.23	14750.00
Expenses carried over from previous year*	nil	2000.00
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Net expenses	8509.23	16750.00
Surplus (deficit)	4942.61	(4500.00)

\*Expenses carried over are seminar expenses for which we have not yet been billed. As a consequence, seminar profits are overstated by approximately \$2000.

Seminar expenses were \$6335.73 (consisting of Rooms, 842.94; Coffee, 307.00; Printing & Postage, 2204.29; Refunds, 680.00; Honoraria, 1595.00; Secretary, 706.50). Seminar income was 11647.50.