

**Editors' Association of Canada/Association canadienne des réviseurs  
Vice-President's Report on National Executive Council Meetings  
June 12 and 13, 2005, Toronto  
September 10 and 11, 2005, Ottawa**

All council members and committee chairs prepare written reports before each quarterly meeting. The following key points were raised in reports and discussion at the council's quarterly meetings held in Toronto, June 12 and 13, and in Ottawa, September 10 and 11, 2005.

**The Council thanks outgoing council members**

- Past President: Jennifer Latham (NCR)
- Secretary: Val Gee (TO)
- National Capital Region Branch Representative: Ann Fothergill-Brown
- British Columbia Branch Representative: Lynn Smith
- Quebec and Atlantic Canada Branch Representative: Suzanne Aubin

**This year's national executive council includes**

- President: Maureen Nicholson (BC)
- Vice-president: Susan Davis (NCR)
- Past president: Faith Gildenhuis (BC)
- Secretary: Greg Ioannou (TO)
- Treasurer: Gillian Watts (TO)
- British Columbia branch representative: Daphne Sams (new)
- Prairie Provinces branch representative: Brendan Wild
- Saskatoon branch representative: Wilf Popoff (new)
- Toronto branch representative: Jennie Worden
- National Capital Region branch representative: Moira White (new)
- Quebec and Atlantic Canada branch representative: Vacant
- Member-at-large: Peter Moskos (BC) (new)
- Member-at-large: Tom Vradenburg (NCR)

**Council sets quarterly meetings dates, locations**

Council members enjoy meeting EAC members from other branches at the social evenings that often accompany these quarterly meetings. We look forward to seeing you in the following locations:

- December 3 and 4, 2005, in Toronto
- February 25 and 26, 2006, in Toronto
- June 11 and 12, 2006, in Vancouver

**Vote held to secure Saskatoon's place at council table**

To ensure that the new Saskatoon branch was given a voice on the national executive council, a membership vote was held. Under the EAC constitution, any change in the size of the national executive council requires a resolution of the council, confirmed by a two-thirds vote of members at a general meeting called for this purpose. A special general meeting was held in Ottawa on September 9, 2005. The motion to increase the number of executive council members by adding one branch representative for the new Saskatoon branch was passed.

**Certification to undergo gradual roll out**

Frances Peck, chair of the certification committee, attended the council's June meeting. She reported that following discussions with a testing consultant, the committee wanted to make changes to the marking

system for the certification exam (moving to a numerical system) and was considering how to invigilate each of the four tests. These changes prompted the following options:

1. A gradual roll-out of the study guides and tests. The first administration would still take place in fall 2006, probably involving tests on Knowledge of the Publishing Process and Proofreading. The corresponding study guides would be published early in 2006. The Copy Editing test and study guide would either follow the same schedule or be launched the following year. The Structural and Substantive Editing test and study guide would be rolled out last.
2. Delay the first test administration until at least 2007 and launch all four tests at one time.

After discussion, the council chose option 1. The council thanks outgoing committee chair Frances Peck.

### **Improvements outlined for Online Directory**

Lynne Massey reported that planned improvements to the Online Directory of Editors include increasing the number of list choices, increasing the word count in the statement, and replacing the currently unwieldy subject list with a free-text search plus a shorter list of the most common subjects.

### **Tom Fairley Award Policy Committee dissolved**

The council passed two motions.

- To accept the policy document drafted by this committee.
- To dissolve this ad hoc committee because it has completed its work of developing a policy to govern the Tom Fairley Award.

The council thanks committee members for their work.

### **Membership categories review continues**

The membership review committee reported that its proposal for new membership and fee categories now awaits feedback from members, to be gathered by the member communication committee.

### **Feast planned for Vancouver 2006**

The national conference committee reported that preparations for Conference 2006 are underway. Six teams, each with its own action plan, have established the date (June 9 to 11), location (Simon Fraser University at Harbour Centre), and keynote speaker (Wayson Choy), and have created a website: <[www.editors.ca/conference2006/](http://www.editors.ca/conference2006/)>. Arranging a feast, developing a program, and finding volunteers are just some of the teams' ongoing activities.

### **New staff to be hired**

Executive director Lynne Massey reported that national office staff members Matt Godden and Anna Bowness have resigned to pursue other opportunities. Lynne has received some promising applications for the reorganized positions of communication coordinator and administrative coordinator. She hopes to fill the positions by the end of September.

### **Revamped website enters final stages of development**

Council members viewed several draft pages of the new EAC website that is being developed. Some minor development work remains, as well as the work of migrating and updating existing text from the current site. The expected launch date is in the fall.

### **Privacy, conflict of interest policies passed**

Following a discussion to clarify intent and wording, the council passed four operational policies:

1. Privacy (revised)
2. Conflict of Interest

3. Confidentiality
4. Human Resources: Basic Guidelines.

### **Six-year plan sets course for EAC**

Maureen Nicholson lead the council through a review of a draft strategic/tactical plan for 2005–2011, reflecting the priorities set by EAC members. The council focused on the high-priority goals at its September meeting and will review the plan on an ongoing basis.

### **Council sets priorities for the next quarter**

- Launching the new website in the fall
- Reviewing questions concerning the fostering of new branches and twigs
- Recruiting chairs for the professional standards, membership, publications and newsletter committees
- Drafting a policy governing sponsorship of EAC events and services
- Drafting a manual providing guidance for national committee chairs
- Reviewing expected proposals on revising EAC's membership categories
- Preparing for the annual budget meeting
- Ongoing planning and support for certification

The council meets in Toronto on December 3 and 4, 2005, for its annual budget meeting.

Minutes of executive council meetings will be published to the members' section of the website.