

**Editors' Association of Canada
Association canadienne des réviseurs**

National Executive Council

Motions from Minutes

June **2016** to June **2017**



**EDITORS
RÉVISEURS
CANADA**

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| 1. | <p>MOVED by Michelle van der Merwe SECONDED by Stacey Atkinson</p> <p>THAT the Editors' Weekly editor become a national position.</p> | Carried | Q2, June 2016 |
| 2. | <p>MOVED BY Elizabeth d'Anjou SECONDED BY Stacey Atkinson</p> <p>THAT the branch/twig/national finance review task force be co-chaired by Margaret Shaw and David Johansen, and</p> <p>THAT the task force brief be accepted with the following amendment: the recommendation could include no change to the current arrangement.</p> | Carried | Q2, June 2016 |
| 3. | <p>MOVED BY Elizabeth d'Anjou SECONDED BY David Johansen</p> <p>THAT the due date for the preliminary report from the newly struck branch/twig/national finance task force be changed from the end of July to the end of August.</p> | Carried | Q2, June 2016 |
| 4. | <p>MOVED BY Anne Louise Mahoney SECONDED BY Gael Spivak</p> <p>THAT the Awards Procedures be revised such that the Tom Fairley award may have a maximum number of two runners-up.</p> | Carried | Q2, June 2016 |
| 5. | <p>MOVED BY Gael Spivak SECONDED BY Patricia MacDonald</p> <p>THAT the NEC accept the volunteer guidelines as revised on June 9, 2016.</p> | Carried | Q2, June 2016 |
| 6. | <p>MOVED BY Stacey Atkinson SECONDED BY Michelle van der Merwe</p> <p>THAT the members approve the Editors Canada Strategic Plan for 2017-2021.</p> | Carried | AGM, June 2016 |
| 7. | <p>MOVED BY Greg Ioannou SECONDED BY Breanne MacDonald</p> <p>THAT the members approve the new Consultation Policy of Editors Canada.</p> | Carried | AGM, June 2016 |

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| 8. | <p>MOVED BY Julia Cochrane SECONDED BY Claire Wilkshire</p> <p>THAT the members approve the revised Confidentiality Policy.</p> | Carried | AGM, June 2016 |
| 9. | <p>MOVED BY Elizabeth d'Anjou SECONDED BY Marie-Christine Payette</p> <p>THAT the members approve the new Confidentiality Procedures.</p> | Carried | AGM, June 2016 |
| 10. | <p>MOVED BY Tim Green SECONDED BY Andrea Hatley</p> <p>THAT the Editors Canada Prairie Provinces branch be dissolved as of October 31, 2016.</p> | Carried | AGM, June 2016 |
| 11. | <p>MOVED BY Cathy McPhalen SECONDED BY Julia Cochrane</p> <p>THAT some portion of the money from the dissolution of the Prairie Provinces branch go to the Karen Virag Award.</p> | Carried | AGM, June 2016 |
| 12. | <p>MOVED BY Peter Moskos SECONDED BY Ruth Wilson</p> <p>THAT the term of positions on the national executive council be limited to three terms of two years each for a total of six years, and that there be a two-year gap before being eligible to sit on the executive again.</p> | Tabled | AGM, June 2016 |
| 13. | <p>MOVED BY Andrea Hatley SECONDED BY Marie-Christine Payette</p> <p>THAT the original motion be amended such that if the position on the executive were to be vacant (because the sitting member had been on the executive for three consecutive terms), the sitting member could remain.</p> | Failed | AGM, June 2016 |

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| 14. | <p>MOVED BY Frances Peck SECONDED BY Margaret Shaw</p> <p>THAT the motion put forward by Peter Moskos be tabled such that the members vote on it at the special online general meeting to be held in the fall, thus allowing the members to have time for discussion</p> | Carried | AGM, June 2016 |
| 15. | <p>MOVED BY Shana Johnstone SECONDED BY Greg Ioannou</p> <p>THAT the methodology of engaging membership for the strategic plan be significantly expanded.</p> | Carried | AGM, June 2016 |
| 16. | <p>MOVED BY Elizabeth d'Anjou SECONDED BY Jennifer Glossop</p> <p>THAT thanks be given to the conference co-chairs for all their hard work on the conference.</p> | Carried | AGM, June 2016 |
| 17. | <p>MOVED by Elizabeth d'Anjou SECONDED by Gael Spivak</p> <p>THAT as of June 30, 2016, Marie-Christine Payette, Director of Francophone Affairs, take over from Anne Louise Mahoney, President, as the Editors Canada representative on the Terminology Committee of the Translation Bureau.</p> | <p>All in favour: 11 Opposed: Abstained: 1</p> | Online June 27, 2016 |
| 18. | <p>MOVED by Gael Spivak SECONDED by Patricia MacDonald</p> <p>THAT the NEC revise the wording for the Tom Fairley Award, in the Awards and Scholarship Procedures, to limit the number of runners-up to two. The text "assign honourable mentions to runners-up" will be changed to "assign honourable mentions to runners-up (no more than two)."</p> | <p>All in favour: 10 Opposed: Abstained: 3</p> | Online July 11, 2016 |

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| 19. | <p>MOVED by Greg Ioannou SECONDED by Gael Spivak</p> <p>THAT the roles on the 2016/2017 NEC be as follows:</p> <p>President: Anne Louise Mahoney Vice President: Gael Spivak Past President: Greg Ioannou Treasurer: Carolyn Brown Secretary: Breanne MacDonald Branches and Twigs West: Margaret Shaw Branches and Twigs East: David Johansen Communications: Michelle Van der Merwe Francophone Affairs: Marie-Christine Payette Professional Standards: Elizabeth d'Anjou Publications: Berna Ozunal Training and Development: Stacey Atkinson Volunteer Relations: Patricia MacDonald</p> | <p>All in favour: 12 Opposed: Abstained: 1</p> | <p>Online July 11, 2016</p> |
| 20. | <p>MOVED by Margaret Shaw SECONDED by Patricia MacDonald</p> <p>THAT the NEC approve the new Editors Edmonton twig as an official twig of Editors Canada.</p> | <p>All in favour: 12 Opposed: Abstained: 1</p> | <p>Online July 25, 2016</p> |
| 21. | <p>MOVED by Margaret Shaw SECONDED by Patricia MacDonald</p> <p>THAT the NEC approve the new Editors Manitoba twig as an official twig of Editors Canada.</p> | <p>All in favour: 13 Opposed: Abstained:</p> | <p>Online July 25, 2016</p> |
| 22. | <p>MOVED by Elizabeth d'Anjou SECONDED by Greg Ioannou</p> <p>THAT the NEC strike a task force chaired by Kaarina Stiff and Dawn Oosterhoff to update and revise the Standard Freelance Editorial Agreement.</p> | <p>Unanimous</p> | <p>Q3 September 2016</p> |

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| 23. | <p>MOVED by Greg Ioannou SECONDED by Patricia MacDonald</p> <p>THAT Conference 2018 be held in Montréal.</p> | Withdrawn | Q3 September 2016 |
| 24. | <p>MOVED by Carolyn Brown SECONDED by Gael Spivak</p> <p>that, as recommended by the mentoring task force, student affiliates have access to the program under the same conditions as members, THAT is, the same fee and the same experience requirement.</p> | Carried | Q3 September 2016 |
| 25. | <p>MOVED by Greg Ioannou SECONDED by Carolyn Brown</p> <p>THAT Greg Ioannou will approach other associations (Canadian Media Guild, Canadian Society of Magazine Editors, Professional Writers Association of Canada, Association of Registered Graphic Designers) to do joint advocacy on behalf of editors and writers regarding unfair contract practices by major corporations and report back to the NEC.</p> | Carried (Unanimous) | Q3 September 2016 |
| 26. | <p>MOVED by Marie-Christine Payette SECONDED by Elizabeth d'Anjou</p> <p>THAT the NEC recommend to the agrément committee that the committee (as suggested by Sandra Gravel)</p> <ul style="list-style-type: none"> ▪ change the name of the test to Examen d'attestation en révision comparative, ▪ change the title to Réviseur agréé et attestation en révision comparative (since only réviseurs agréés can take the révision comparative test), ▪ hold the first test in January 2017, and ▪ do not require a certain number of hours of training in translation. | Carried (Unanimous) | Q3 September 2016 |

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| 27. | <p>MOVED by Gael Spivak SECONDED by Marie-Christine Payette</p> <p>THAT the Editors' Association of Canada enter into a partnership with the Society of Writers, Editors and Translators (SWET) in Japan.</p> | <p>All in favour: 12 Opposed: Abstained: 1</p> | <p>Online Oct. 11, 2016</p> |
| 28. | <p>MOVED by Anne Louise Mahoney SECONDED by Patricia MacDonald</p> <p>THAT the Karen Virag award procedures be amended to include non-members as nominees and THAT the call for nominations be done in January of each year.</p> | <p>All in favour: 13 Opposed: Abstained:</p> | <p>Online Oct. 24, 2016</p> |
| 29. | <p>MOVED by Anne Louise Mahoney SECONDED by Patricia MacDonald</p> <p>THAT the NEC approve the attached taskforce brief for Active Voice/Voix active.</p> | <p>All in favour: 10 Opposed: Abstained: 3</p> | <p>Online Nov. 18, 2016</p> |
| 30. | <p>MOVED by Greg Ioannou SECONDED by Elizabeth d'Anjou</p> <p>THAT the budget be approved as amended.</p> | <p>Unanimous</p> | <p>Q4 November 2016</p> |
| 31. | <p>MOVED by Greg Ioannou SECONDED by David Johansen</p> <p>THAT as required by the membership procedure, as of March 1, 2017, Editors Canada membership dues increase to \$277 and emeritus member dues increase to \$138.50 (to reflect the increase in the Consumer Price Index).</p> | <p>Unanimous</p> | <p>Q4 November 2016</p> |
| 32. | <p>MOVED by Gael Spivak SECONDED by Anne Louise Mahoney</p> <p>THAT Editors Canada renegotiate its partnership agreement with the American Copyeditors Society (ACES) to include the stipulation that ACES members must live outside Canada to be entitled to the Editors Canada discounts mentioned in the agreement.</p> | <p>All in favour: 12 Opposed: Abstain: 1</p> | <p>Online Dec. 5, 2016</p> |

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| 33. | <p>MOVED by Gael Spivak SECONDED by Anne Louise Mahoney</p> <p>THAT the NEC pursue a partnership agreement with the UK's Society for Editors and Proofreaders (SfEP) for – a 25% discount on webinars and other training, and – a 10% discount for conferences.</p> | <p>All in favour: 10 Opposed: Abstain: 3</p> | <p>Online Jan. 16, 2017</p> |
| 34. | <p>MOVED by Gael Spivak SECONDED by Anne Louise Mahoney</p> <p>THAT the NEC revise the partnership agreement with the Institute of Professional Editors Limited (IPEd) to include the following in the limitations section: “IPEd members must have permanent residency outside of Canada to be entitled to the Editors Canada discounts mentioned in the agreement.”</p> | <p>All in favour: 10 Opposed: Abstain: 3</p> | <p>Online Jan. 16, 2017</p> |
| 35. | <p>MOVED by Gael Spivak SECONDED by Patricia MacDonald</p> <p>THAT the national executive council (NEC) approve the revised NEC and director roles document, which streamlines several documents into one and updates the information so it is consistent with the association's current bylaw and procedures.</p> | <p>All in favour: 7 Opposed: Abstain: 1 + 4</p> | <p>Online Jan. 23, 2017</p> |
| 36. | <p>MOVED by Anne Louise Mahoney SECONDED by Elizabeth d’Anjou</p> <p>THAT the Karen Virag Award procedures be amended to remove the requirement that nominees be members of Editors Canada.</p> | <p>All in favour: 9 Opposed: Abstain: 3</p> | <p>Online Jan. 23, 2017</p> |
| 37. | <p>MOVED by Anne Louise Mahoney SECONDED by Patricia MacDonald</p> <p>THAT Nancy Foran be named interim director of francophone affairs.</p> | <p>All in favour: 8 Opposed: Abstain: 4</p> | <p>Online Feb. 13, 2017</p> |
| 38. | <p>MOVED by Breanne MacDonald SECONDED by Gael Spivak</p> <p>THAT the NEC approve the minutes of the November 2016 Q4 NEC meeting.</p> | <p>All in favour: 11 Opposed: Abstain: 2</p> | <p>Online Feb. 27, 2017</p> |

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| 39. | <p>MOVED by Patricia MacDonald SECONDED by Anne Louise Mahoney</p> <p>THAT Julia Cochrane and Lenore Hietkamp be appointed as co-moderators of the members-only Facebook group.</p> | <p>All in favour: 10 Opposed: Abstain: 3</p> | <p>Online Feb. 27, 2017</p> |
| 40. | <p>MOVED by Elizabeth d'Anjou SECONDED by Gael Spivak</p> <p>THAT the NEC strike a task force for communications and marketing of the new standards.</p> | <p>Motion withdrawn</p> | <p>Q1 March 2017</p> |
| 41. | <p>MOVED by Carolyn Brown SECONDED by Gael Spivak</p> <p>THAT the John Eerkes-Medrano Mentorship committee be created.</p> | <p>Unanimous</p> | <p>Q1 March 2017</p> |
| 42. | <p>MOVED by Carolyn Brown SECONDED by Margaret Shaw</p> <p>THAT the NEC accept the committee description.</p> | <p>Unanimous</p> | <p>Q1 March 2017</p> |
| 43. | <p>MOVED by Elizabeth d'Anjou SECONDED by David Johansen</p> <p>THAT Carolyn Brown be interim committee chair.</p> | <p>Unanimous</p> | <p>Q1 March 2017</p> |
| 44. | <p>MOVED by Carolyn Brown SECONDED by Margaret Shaw</p> <p>THAT the limit of student affiliate membership is a maximum of four consecutive years with some discretion for the national office to grant exceptions in extenuating services.</p> | <p>Abstained: 1 Carried</p> | <p>Q1 March 2017</p> |

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| 45. | <p>MOVED by Elizabeth d'Anjou SECONDED by Margaret Shaw</p> <p>THAT Editors Canada support the student initiative Complement Direct at Laval University by writing a letter of support to the head of the initiative, and approving the use of the following phrase (with the Editors Canada logo) on its communications:</p> <p>“Initiative approuvé par Editors Canada.” (This initiative endorsed by Editors Canada.)</p> | Unanimous | Q1 March 2017 |
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| 46. | <p>MOVED by Patricia MacDonald SECONDED by Anne Louise Mahoney</p> <p>THAT we accept the revised guidelines for the members-only Facebook page. (Guidelines posted below.)</p> <p>Welcome to our virtual-watercooler for Editors Canada members. This is a "chat" group rather an official-business channel for Editors Canada. Official Editors Canada pages, group and email links are in the description in the bar to the right.</p> <p>Guidelines:</p> <ol style="list-style-type: none"> 1. This is a spam-free zone. 2. Don't swear or use vulgar language. It's okay if it's part of an editorial query, such as something an author has written. 3. Always be courteous. When expressing an opinion or asking for clarification, take care to ensure your language is respectful. Avoid combativeness and do not speculate on motive, intent or character. Discuss the facts or ideas as they relate to the point of discussion and assume the best of your fellow editor. When you make a point, do so courteously, once, and move on. 4. When members do not abide by the guidelines or do not heed moderator comments or suggestions about civil discourse, comments may be deleted, commenting may be closed, a member may be warned, or a member may be removed. This is at the discretion of the moderator(s). 5. If you have questions for the national office, please contact them directly. Email info@editors.ca, and your comments or queries will be passed along to the appropriate person. 6. If you have questions for National Executive Council (NEC) members, visit the Editors Canada website – www.editors.ca/about/governance/national-executive-council – for contact information or, if they are in this group, you can tag them here. | <p>All in favour: 9</p> <p>Opposed:</p> <p>Abstain:</p> | <p>Online Apr. 3, 2017</p> |
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| 47. | <p>MOVED by Breanne MacDonald SECONDED by Margaret Shaw</p> <p>THAT the following guidelines be put in place for conference committee discounts.</p> <p>The following positions are eligible to receive a discounted rate to attend the conference, equal to the speaker rate: Communications coordinator, Social media coordinator, Speakers coordinator, Sponsorship coordinator, Local experience coordinator, Vendor fair coordinator, Volunteer coordinator, Webmaster.</p> <p>Conference chairs, at their discretion, may allow for exceptions to the above list, either adding a position (e.g., for work exceeding the normal commitment of a role not on this list) or removing a position (e.g., if a volunteer has not performed the normal duties required for a role) in their given conference year. It is acceptable to have multiple people performing a certain role (e.g., having 2 speaker coordinators), but the total number of discounts given cannot exceed 15 in any given year without prior approval from the NEC.</p> | <p>All in favour: 9 Opposed: Abstain:</p> | <p>Online Apr. 3, 2017</p> |
| 48. | <p>MOVED by Margaret Shaw SECONDED by Patricia MacDonald</p> <p>THAT Editors Canada's 2018 conference be hosted by Editors Saskatchewan and held in Saskatoon.</p> | <p>All in favour: 10 Opposed: Abstain:</p> | <p>Online Apr. 10, 2017</p> |
| 49. | <p>MOVED by Anne Louise Mahoney SECONDED by Carolyn Brown</p> <p>THAT the NEC replace its June meeting with two Zoom meetings.</p> | <p>All in favour: 11 Opposed: Abstain:</p> | <p>Online Apr. 9, 2017</p> |
| 50. | <p>MOVED by Gael Spivak SECONDED by Anne Louise Mahoney</p> <p>THAT Editors Canada enter into a partnership with the Society for Editors and Proofreaders (SfEP), with the terms in the attached agreement.</p> | <p>All in favour: 8 Opposed: Abstain:</p> | <p>Online Apr. 17, 2017</p> |

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| 51. | <p>MOVED by Breanne MacDonald SECONDED by Gael Spivak</p> <p>THAT the NEC approve the 2016 Draft AGM minutes.</p> | <p>All in favour: 8 Opposed: Abstain: 2</p> | <p>Online Apr. 17, 2017</p> |
| 52. | <p>MOVED by Margaret Shaw SECONDED by Anne Louise Mahoney</p> <p>THAT Michelle Boulton be the chair of the Editors Canada annual conference in Saskatoon in June 2018.</p> | <p>All in favour: 8 Opposed: Abstain:</p> | <p>Online Apr. 24, 2017</p> |
| 53. | <p>MOVED by Elizabeth d'Anjou SECONDED by Gael Spivak</p> <p>THAT effective immediately Wendy Carroll replace Anne Brennan as co-chair of Certification Steering Committee as per their request.</p> | <p>Unanimous</p> | <p>May 19, 2017 Zoom.us</p> |
| 54. | <p>MOVED by Gael Spivak SECONDED by Anne Louise Mahoney</p> <p>THAT the national executive council a) strike a task force that will research and recommend ways to improve member access to Editors Canada benefits and services, and b) approve the associated task force brief.</p> | <p>All in favour: 13 Opposed: Abstain:</p> | <p>Online May 23, 2017</p> |
| 55. | <p>MOVED by Gael Spivak SECONDED by Anne Louise Mahoney</p> <p>THAT the national executive council approve a partnership agreement with Editorial Freelancers Association (EFA), as outlined in the attached draft agreement.</p> | <p>All in favour: 11 Opposed: Abstain:</p> | <p>Online May 29, 2017</p> |
| 56. | <p>MOVED by Anne Louise Mahoney SECONDED by Gael Spivak</p> <p>THAT the NEC recommend the nomination of Nancy Flight for honorary life membership for members to vote on at the 2017 annual general meeting.</p> | <p>All in favour: 11 Opposed: Abstain:</p> | <p>Online May 29, 2017</p> |

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| 57. | <p>MOVED by Gael Spivak SECONDED by Elizabeth d'Anjou</p> <p>HAT the NEC approve the revisions to the partnership agreement with the Society for Editors and Proofreaders (SfEP) as contained in the revision they sent to us (attached).</p> | <p>All in favour: 9 Opposed: Abstain:</p> | <p>Online June 5, 2017</p> |
| 58. | <p>MOVED by Anne Louise Mahoney SECONDED by Gael Spivak</p> <p>THAT the NEC approve a cash prize of \$400.00 CDN to accompany the Karen Virag award, retroactive to 2016. Page 7 of the Awards and scholarship procedure would now read as follows:</p> <p>Promotion of the award and the winner:</p> <p>The winner is promoted by a press release, posting on the Editors Canada website, postings in social media and promotional pieces during the year. This also helps promote the award. The award recipient will also receive a cheque in the amount of \$400.00 CDN and a plaque in a presentation ceremony at the annual conference.</p> | <p>All in favour: 7 Opposed: 2 Abstain: 2</p> | <p>Online June 5, 2017</p> |