

**Editors' Association of Canada/Association canadienne des réviseurs
Minutes of 2012 Annual General Meeting
Ottawa Convention Centre
Ottawa, Ontario
June 2, 2012**

1. Call to order

The annual general meeting of members of the Editors' Association of Canada was called to order by the president, Greg Ioannou, at 3:30 p.m.

2. Approval of agenda

MOTION Moved by Heather Ebbs, seconded by Lee d'Anjou, to approve the agenda. **CARRIED.**

3. Approval of 2011 AGM minutes

MOTION Moved by Moira White, seconded by Tom Vradenburg, to approve the 2011 AGM minutes. **CARRIED.**

4. Approval of annual report

MOTION Moved by Julia Cochrane, seconded by Sheila Mahoney, to approve *EAC/ACR Annual Report 2011–2012*.

A member requested that in future the annual report be sent earlier.

Another member requested that in future the report be sent as an attachment (instead of as a link to the website).

MOTION CARRIED with 12 abstentions.

5. Approval of auditors' report

MOTION Moved by Danielle Arbuckle, seconded by Debra Roppolo, to approve the auditors' report. **CARRIED with 17 abstentions.**

6. Appointment of auditor for 2012–13

MOTION Moved by Danielle Arbuckle, seconded by Sheila Mahoney, to retain the services of Cowperthwaite Mehta. **CARRIED with 2 abstentions.**

7. Adoption of *Strategic Plan 2012/13–2016/17*

MOTION Moved by Michelle Boulton, seconded by Moira White, to adopt *Strategic Plan 2012/13–2016/17*.

A member commented that the strategic plan does not contain enough to adequately address the needs of in-house editors and attract more in-house editors.

MOTION CARRIED with 3 opposed and 6 abstentions.

Note: A member asked how many members were registered to vote. Carolyn L Burke confirmed that there were 101 voting members, including proxies, in the room and 6 voting members online for a total of 107 voting members.

8. Approval of revisions to *Guidelines for Editing Theses*

MOTION Moved by Mary Anne Carswell, seconded by Lee d'Anjou, to approve the revisions to *Guidelines for Editing Theses* (updated May 22, 2012).

A member commented that one of the checklist items involves checking that all parts are present, but the editor is not always provided with all the parts. Another member responded that this checklist item is an intrinsic part of the plan and it is the editor's responsibility to ask the professor how many parts there are if this is not known.

A member indicated that there was a problem with version control regarding which document was circulated to members. It was confirmed by Carolyn L Burke that the version now online is correct.

MOTION CARRIED with 26 abstentions.

9. Dissolution of unused committees

Greg Ioannou indicated that the specific tasks of the Online Job Tools Committee were completed. Michelle Boulton explained that the Membership Committee was split into the Member Services Committee and the Volunteer Management Committee.

MOTION Moved by Heather Ebbs, seconded by Sheila Mahoney, to dissolve the Membership Committee and the Online Job Tools Committee.

With reference to page 16 of *EAC/ACR Annual Report 2011–2012*, a member asked if the Website Committee had already been disbanded or should it be included as one of the committees that were being formally disbanded at this AGM. Michelle Boulton explained that the Association has two types of committees: the first type is struck by the membership (e.g., the Membership Committee and the Online Job Tools Committee) and the second type is struck by the executive council (e.g., the Website Committee). The first type can only be dissolved by a vote of members and the second type can only be dissolved by the executive council. She stated that the Website Committee had already been dissolved by the executive council.

MOTION CARRIED.

10. Exceptions to the membership policy

Greg Ioannou described two exceptions to the membership policy that the motion was designed to address:

- The membership policy limits student membership to three years; however, some editorial programs now last longer than three years and members enrolled in such programs should be able to maintain their student memberships.

- The membership policy requires 10 continuous years of membership for emeritus membership; however, long-time members who let their membership lapse for a year should still be granted emeritus membership.

MOTION Moved by Tom Vradenburg, seconded by Pamela Capraru, to allow reasonable exceptions to the membership policy to be granted by the national executive council in special circumstances, such as allowing reasonable exceptions to be made for student members (3+ years) and allowing reasonable exceptions to be made for emeritus membership (younger but retired, 9 years instead of 10, etc.).

It was clarified that *examples*, not *specific situations*, were part of the motion.

A member commented that the power of the executive council to make adjustments had been assumed over many years.

A member asked if the overall requirement for emeritus membership was changing. Greg Ioannou responded that the overall requirement was not changing and stated that the intention of the motion was to stop people from being tripped up by administrative factors.

MOTION CARRIED with 1 opposed and 2 abstentions.

11. Approval of revisions to the honorary life membership policy (revised April 2012)

MOTION Moved by Moira White, seconded by Jacquie Dinsmore, to approve the revised honorary life membership policy.

It was explained by Greg Ioannou that the policy was originally written with the names of honorary life members included and these names need to be removed from the policy. Also, eligibility for honorary life membership needed to be extended to include lapsed members.

MOTION CARRIED with 1 abstention.

12. Motions from the floor

MOTION Moved by Sandra Gravel, seconded by Lee d'Anjou, to name Louis Majeau an honorary life member of EAC/ACR. **CARRIED.**

A round of applause was given.

Louis Majeau expressed his thanks for this unexpected tribute and said that he received the honour with pleasure and humility.

MOTION Moved by Michelle Boulton (on behalf of Anita Jenkins, who submitted the nomination), seconded by Pamela Capraru, to name Perry Millar an honorary life member of EAC/ACR. **CARRIED.**

A round of applause was given. Members in attendance at the AGM were asked to keep tight-lipped about Perry's honorary life membership for a week to give the Saskatchewan branch the opportunity to surprise Perry (who was not in attendance at the AGM) with the announcement at the branch's Spring Fling event.

13. Elections

Michelle Boulton introduced the elections.

National Executive Council

Michelle Boulton read the list of current candidates and called for further nominations from the floor.

The following members were elected by acclamation to sit on the national executive council:

President	Greg Ioannou (TO)
Vice-President	Jacqueline Dinsmore (QAC)
Secretary	David Harrison (BC)
Treasurer	Danielle Arbuckle (TO)
Director, Professional Standards	Sheila Mahoney (TO)
Director, Training & Development	Ken Weinberg (TO)
Director, Communications	Adrienne Montgomerie (KEG)
Director, Publications	Karen Virag (PP)
Director, Francophone Affairs	Sandra Gravel (QAC)
Director, Volunteer Relations	Gael Spivak (NCR)

The following regional directors were elected by the members of their respective regions before the AGM to sit on the national executive council:

Director, Branches and Twigs (west)	Arden Ogg (PP)
Director, Branches and Twigs (east)	Julia Cochrane (NST)

The past president and executive director also sit on the national executive council:

Past President	Michelle Boulton (SK)
Executive Director	Carolyn L Burke

Committee Chairs

Michelle Boulton explained that committee chairs are appointed positions, they are not members of the national executive council and appointments will be made by the executive council at its June 4 meeting. She read the list of current candidates and vacant positions:

Chair, Francophone Affairs Committee	Anna Olivier (QAC)
Chair, Marketing and Public Relations Committee	Vacant
Chair, Member Services Committee	Vacant
Chair, Volunteer Management Committee	Vacant
Co-chair (Editor-in-chief), Newsletter Committee	Vacant
Co-chair (English print), Newsletter Committee	Pamela Capraru (TO)

Co-chair (English web), Newsletter Committee	Patricia Matos (BC)
Co-chair (French), Newsletter Committee	Carolyne Roy (QAC)
Co-chair, Publications Committee	Elizabeth Macfie (NCR)
Co-chair, Publications Committee	Anne Louise Mahoney (NCR)
Chair, Training & Development Committee	Peter J. Roccia (PP)
Co-chair, Certification Steering Committee	Janice Dyer (TO)
Co-chair, Certification Steering Committee	Anne Brennan (BC)
Chair, Conference Committee	Nancy Holland (NST)
Chair, Professional Standards Committee	Vacant
Chair, Member Communication Committee	Susan Chambers (BC)
Chair, External Liaison Committee	Executive Director
Chair, Human Resources Committee	President
Chair, Nominating Committee	Past President
Chair, Awards Committee	Past President

National Volunteer Positions

National volunteer positions are appointed by the national executive council and are not members of the council. These appointments will be made by the executive council at its June 4 meeting.

Current nominations and vacancies are as follows:

Mediator	Michael Benedict (TO)
Interactive Voice (Forum) Monitor	Joanne Haskins (TO)
Email Forum (List) Monitor	Vacant

Michelle Boulton indicated that additional names could be brought forward to her over the conference weekend.

14. Other Business

Greg Ioannou noted that Debra Roppolo (secretary) and Rachel Stuckey (director of branches and twigs, east) were stepping down from the executive council. He thanked them both for their contributions.

MOTION Moved by Elizabeth d'Anjou, seconded by Louis Majeau, to thank members of the national executive council for their hard work over the past year.

CARRIED.

Debra Roppolo thanked Carolyn L Burke for always going above and beyond in her work as executive director.

15. Adjournment

MOTION Moved by Julia Cochrane, seconded by Debra Roppolo, to adjourn.

CARRIED.

The meeting was adjourned at 4:15 p.m.