

# **Editors' Association of Canada/Association canadienne des réviseurs**

## **Membership Fee Relief and Reduction Policy**

**Effective date: December 2021; May 2025**

### **1. Policy purpose**

The purpose of this policy is to ensure equitable access to Editors Canada membership by offering fee relief (temporary full waiver) or fee reduction (partial discount) to members and potential members who encounter varying hardship so that they can stay within or join the Editors Canada community.

### **2. Policy statement**

Editors Canada recognizes that various barriers may limit participation in the editing community. To support equity and inclusion, fee assistance may be provided to those experiencing long-term or short-term hardship, including disability, illness, injury and other economic challenges caused by marginalization.

### **3. Definitions used within this policy**

“Member” means anyone who is a current member of Editors Canada with full membership status, including emeritus membership. “Potential member” means anyone who is considering joining Editors Canada as a full member.

“Economic challenges” refers to financial difficulties caused by factors such as unstable income or unexpected financial burdens that prevent individuals from affording membership fees.

“Marginalization” refers to systemic and structural exclusion or disadvantage experienced by individuals, including barriers to full participation in society due to

- discrimination,
- lack of access to resources or
- social stigmas that limit opportunities and equal treatment in professional, educational or social settings.

These issues might arise due to factors such as race, ethnicity, disability, gender, sexual orientation, age, language or religion.

### **4. Applicability**

This policy applies to members, potential members and student affiliates.

## **5. Responsibility**

The executive director has the authority to review each request and make a decision in accordance with the criteria outlined in the accompanying guidelines.

## **6. Contact information**

Enquiries about this policy should be directed to the national office of Editors Canada.

info@editors.ca

www.editors.ca / www.reviseurs.ca

416 975-1379

1 866 226-3348 (toll-free)

## **7. Authority**

This policy is issued under the authority of the members of Editors Canada.

Substantive revisions to this policy must be ratified by a vote of the association's national executive council.

This policy and its guidelines will be reviewed in the five-year review cycle for Editors Canada governance documents.

## **8. References**

The guidelines for implementing this policy appear in the document Membership Fee Relief and Reduction Guidelines.